



**Faculty Association of California Community Colleges Board of Governors
Faculty Association of California Community Colleges Education Institute
Board of Directors
Retreat
Sheraton Grand Hotel, Sacramento
June 27-29, 2008**

Minutes

Key Decisions and Actions:

1. Approved appointment of Teresa Aldredge as Treasurer
2. Approved meeting dates for 2008-09
3. Approved recommended assignments to FACCC committees

Members Present: Teresa Aldredge, Homer Arrington, Ramona Barrio-Sotillo, Jim Custeau, Jeanne Dunphy, Dennis Frisch, Mary Ellen Goodwin, Richard Hansen, Bill Hewitt, Kathy Holland, John McDowell, Mitra Moassessi, Jim Newman, Merylee Shelton, Chuck Van Patten, Alicia Wang

Members Absent: Cynthia Alexander, Lisa Gunderson, John Smith

Staff Present: Natalie Devlin, Silvia Farias, Soni Huynh, Jonathan Lightman, Janet Oropeza, Andrea York

President Bill Hewitt called the meeting of the FACCC Board of Governors and Education Institute Board of Directors to order at 1:10 p.m.

Hewitt welcomed everyone to the 2008 retreat and noted that both boards are convened concurrently during this meeting. Everyone introduced themselves.

Approval of Agenda

Bill Hewitt

M/S – McDowell/Frisch.

A discussion of board logistics and additional training with short staff presentations on day-to-day activities was added to the agenda immediately after the ice breaking activity. The Professional Development calendar was added ahead of the Strategic Management discussion.

Passed unanimously.

Appointment of Parliamentarian

Bill Hewitt

Jim Newman was appointed.

Appointment of Treasurer

Bill Hewitt

Hewitt explained that since Dennis Frisch was elected Vice President in the recent election, a vacancy is opened for the remainder of the Treasurer's term. The Executive Committee recommends Teresa Aldredge with a term starting July 1, 2008.

Motion to approve Teresa Aldredge to fill the treasurer position.

M/S – McDowell/Holland; Passed unanimously.

Ice Breaker

FACCC's Membership Director Natalie Devlin and Program Director Silvia Farias led an ice breaking activity.

Board Responsibilities and Staff Duties

Executive Director Jonathan Lightman presented a PowerPoint presentation on board member logistics and responsibilities. Staff also gave short descriptions of their duties.

Hewitt recessed the Board for a short break at 3:10 p.m.

Hewitt reconvened the Board at 3:20 p.m.

Role Playing: Advocacy and Membership

Several of those present engaged in role-playing skits that highlighted the following points:
– Advocating in the Capitol

Don'ts:

- attack
- use sarcasm
- interrupt

Dos:

- be polite
- explain clearly why you're there
- ask if legislator has questions
- maintain a calm discussion

– Promoting membership

Don'ts

- let them walk away without signing a card

Do's

- have as many facts as you can to sell FACCC
- follow up

Hewitt noted that small groups will be formed tomorrow to discuss how to best pursue advocacy and membership over the next 90 days. One comment was that the unions need FACCC to get the best state budget possible. Without a good state budget, the unions cannot maintain salaries and benefits. In this regard, it is important to note that FACCC advocates only on behalf of community colleges and no other interest groups. It was also noted that membership is the key to FACCC's effectiveness. National surveys indicate two-on-one is the best way to approach a potential member, and it was suggested that a membership card should be filled out in advance so the candidate only has to sign it. It was also noted that professional development is a good way to get FACCC on a campus.

Hewitt recessed the Board at 4:25 p.m.

June 28, 2008

Hewitt reconvened the Board at 9:09 a.m.

The Board and Staff introduced themselves to Teresa Aldredge, incoming treasurer.

The membership discussion continued from yesterday. Merylee Shelton, Membership Committee Chair, gave a presentation on recruiting. She stressed the importance of reaching new hires and reviewed incentives, affinity programs and holding FACCC presentations on campus. She also announced plans to provide a sticker with FACCC information that can be placed on the back of business cards. She noted pictures will be taken of all board members to be used in electronic form for "from the desk of" notes.

FACCC Message

- secures community college funding
- protects academic freedom

Informing and Activating

- point and click www.faccc.org
- professional development opportunities
- FACCTS/InFACCC/web/e-mail/from the desk of

Recruiting Leaders

Who can you solicit to serve on a committee/run for the Board?

Strategies

- group presentations
- incentives
- social events

Small Group Discussions

Hewitt broke the Board and Staff into groups to talk about membership strategies and activism within the next 90 days. The following outcomes were recorded.

Regional Governors and Governors for Part-Time

Locally

- go to Human Resources and get the dates for new hire orientations – send dates and contacts to Devlin
- update membership lists for your campus
- contact staff development officers to plan flex day workshops
- re-introduce yourself to your colleagues through both campus walks and “from the desk of” email messages
- plan fun FACCC events

Globally

- update membership lists
- update contact lists for other campuses and identify liaisons (full- and part-time)
- develop information networks (e-mail) to disseminate information
- develop flyers, especially what FACCC does for part-time faculty

Roles of Regional Governors

- outreach to other campuses
- develop leadership contacts at other campuses
- utilize campus contacts to
 - disseminate information

- identify activities on campuses that will be coordinated by regional governors
- identify membership drive contacts
- attend regional faculty leadership meeting; for example: SFA, BFA, CVFM
- coordinate with regional governors (part-time reps)
- develop stronger relationships with part-time governors
- develop strategies for contract membership

Roles of Governors for Part-Time in Promotion of FACCTivism

- Develop stronger relationships with regional governors to identify opportunities to participate in
 - new hire orientations
 - part-time meetings and events
 - list-serves
 - workshops on topics such as dental benefits and unemployment insurance
- promote participation in FACCC conferences

At-Large Governors

Recruiting Ideas

- rebates to individuals
- FACCC rebate donation in new member's name to local cause
- \$5 gas card to attend meeting
- contract district incentives
- means of getting FACCC logo out on campus
- gift with logo to long-term members/discount on conference

Advocacy

- legislator visits to campuses
- fundraising
- point and click

Activities

- Glendale: Institute Days (new faculty); from the desk of memos; AB 540 scholarships; union and senate outreach
- Rio Hondo: flex days (3 morning workshops on legislation and budget); rebate donation to the district foundation
- Los Rios: new hire orientation; rebate donations to PE scholarship, music, book triathlon event
- Foothill and Santa Monica: work with Independents on special recruiting programs
- San Jose/Evergreen: from the desk of; gas or VISA cards

The Membership Committee will look into how FACCC can make rebate donations to local causes.

Hewitt recessed the Board for lunch at 12:10 p.m.

Hewitt reconvened the Board at 2:10 p.m.

FACCC By-Law Amendments

Richard Hansen

FACCC Secretary Rich Hansen referred to the Board of Governors minutes from May 17 for information about the four Board representation amendments recommended by the Executive Committee. Both the Executive Committee and Part-Time Committee have suggested that a part-time position be added as an officer (guaranteed seat on the Executive Committee). After reviewing all of the suggestions from the last meeting, he enumerated the Executive Committee recommendations for this meeting:

- Standing dedicated retired faculty seat
- Guaranteed seat for each contract district in the event that the contract district does not have a representative on either the Board or Executive Committee
- New Executive Committee officer seat for part-time faculty

A thorough discussion ensued. It was clarified that the part-time Executive Committee position would be similar to that of other the other officers: the term would be two years and subject to the same limit of three consecutive two-year terms in the same position.

Many options were suggested, including opening all positions to all faculty members, both full- and part-time. One variation on this was to dedicate two at- large governor positions for full-time faculty and two for part-time faculty, with the rest open to all faculty.

It was suggested that if a contract campus had no representation, that the Board be empowered to appoint. As a variation, it was suggested that nominations come from the local with the ultimate decision made by the Board.

After Hewitt reminded everyone that this discussion should provide the Executive Committee with directions to draft by-law amendments for an upcoming board meeting, the Board decided to hold straw votes on the options.

Standing dedicated retired faculty board seat.

Unanimous consensus

Guaranteed representative from each contract district, given that the contract district runs a candidate.

Consensus

Part-time officer position on the Executive Committee.

Unanimous consensus

Open up all six At Large Governor positions to all faculty members, both full- and part-time.

Lacked consensus

Discussion resumed on various options for the full- and part-time composition of the Board. It was suggested that the Board move incrementally toward opening all positions to all faculty members.

Motion to extend the discussion 15 minutes.

Passed.

Maintain two designated part-time board seats, designate two At Large seats for full-time, and open the remaining four At Large seats to all faculty members.

Lacked consensus

FACCC PAC Annual Report

John McDowell

President Elect John McDowell reported on the PAC annual report on behalf of FACCC PAC Chair Dean Murakami. He indicated that FACCC was one of the key components of the Proposition 92 coalition. He said that, even though Prop 92 lost at the polls, the campaign helped gain significant ground with political players. FACCC made a \$20,000 loan to PAC for the Prop 92 campaign, half of which will be paid back this year or early next fiscal year. The PAC record of success in choosing winning candidates in the primary election was very good.

Professional Development

Silvia Farias

Program Director Silvia Farias reported on the professional development activities. She noted that the Great Teachers Seminar is being co-sponsored by FACCC EI this year. Next year FACCC EI will take it over completely. The seminar is currently full. She went on to cover all events scheduled for next year and discussed research and grant writing. She noted that the *FACCCTS* journal won the 2008 Hermes award.

Strategic Management

Bill Hewitt

Due to time constraints, this item is postponed to an upcoming board meeting.

Hewitt recessed the Board at 4:45 p.m.

June 29, 2008

Hewitt reconvened the Board at 8:48 a.m.

Shelton and Devlin led a membership trivia game. This was followed by a discussion of FACCC's accomplishments, generating the following list:

1. Prop 92
2. STRS reforms
3. AB 1725
4. Establishment of Academic Senate
5. Prop 98 inclusion of the community colleges
6. EDD/STRS
7. AB 420
8. Protection of the 50% law
9. Protection of community college budget in 2003
10. Increase in STRS purchasing power (SBMA)
11. March in March
12. Part-time line audits
13. Retaining integrity of categorical programs

Hot Topics/Legislation

State Budget

Jonathan Lightman

Lightman reported that the budget conference committee is meeting and can meet at any time during this deliberation period, including all night. The Conference Committee has added \$2.3 billion to Prop 98, but the funding stream is not clear. Increasing the state sales tax is one option for closing the funding gap. FACCC is working closely with the Chancellor's Office and the League on the budget. FACCC was asked to spearhead a budget advocacy effort that includes most of Consultation Council, which Lightman leads each Thursday. Work has also begun on the 2009-10 budget.

Legislation

John McDowell

McDowell reported that, although the bill did not get out of Appropriation, FACCC was an effective advocate for the property tax backfill. FACCC's short-term disability bill will be reviewed. FACCC will work with other faculty groups in talks concerning revision of the 50% law. It was suggested that a narrowly focused digest be written for the Consultation Council and that aspects of compliance and 311 reform be included.

Motion for FACCC to recommend a Consultation task force on the 50% law.

M/S – McDowell/Frisch; Passed unanimously.

Retirement

Richard Hansen

Hansen reported on the conclusion of lengthy deliberations over the fate of the state contribution to the SBMA account. The state contribution will be reduced by a fixed amount rather than an ongoing percentage and purchasing power protection will increase to 85% with ongoing review so that STRS can make adjustments between 80 and 85 percent to ensure stability of the fund. He also noted that the Retirement Committee is investigating a number of part-time STRS issues.

Positioning Community Colleges After Prop 92

Jonathan Lightman

Pursuant to direction from the Board, FACCC attended a June 23-24 summit on post-Prop 92 advocacy. All of the constituency groups were included, and Lightman reported that some progress was made. The group plans to meet again in the fall and again in January with Jack Scott, once he takes over as state chancellor. Discussion followed on the pros and cons of the Proposition 92 campaign and how to move forward.

Proposed Meeting Dates

Bill Hewitt

Hewitt presented a tentative schedule of board meeting dates for the coming year. A new proposal has conference calls between long gaps between face-to-face meetings. After input from the Board, the following schedule was proposed.

August 21, 2008	Conference call*
October 3	Burbank
November 21-22	Anaheim
January 30-31, 2009	Oakland (policy forum in morning)
February 28-March 2	Sacramento
	Coincides with Advocacy & Policy conference and Lobby Day
April 17	Conference call*
May 15	Burbank
June 26-28	Sacramento area

*Conference calls proposed for one hour. Focus is on advocacy and membership; no board action scheduled.

Motion to approve the amended meeting dates:

M/S – Holland/Newman; Passed unanimously.

Consent Calendar

M/S – Newman/Holland

Items pulled

Part-time committee – revision of prior notes.

Passed unanimously with exception of items pulled.

The previous Part-Time Committee notes were not included with the recommended changes from the last meeting. The notes will be revised pursuant to that request and will be brought back to the next meeting for approval.

Motion to approve the current Part Time notes.

Passed unanimously.

FACCC Budget

Dennis Frisch

Vice President Dennis Frisch reviewed a reimbursement policy memorandum from FACCC's accountant, Syd Highley. He asked all board members to initial one copy of the policy and return it to him. Absent board members will also be asked to initial and return a copy.

NLIE Recommendations

Jim Newman

Motion to approve the recommended assignments to FACCC committees.

M/S – McDowell/Barrio-Sotillo

Newman went over the NLIE Committee recommendations. Of special note was the proposal to have the Regional Governors and Governors for Part-Time Faculty join the regular members on the NLIE Committee. This is one means of achieving the goal of improving the function of all committees in the coming year.

Two changes were made following the Board review of the Committee recommendation.
Legislative – Kim Shenck, CCCAOE, to be contacted regarding a CCCAOE faculty representative to the FACCC Legislative Committee
Part-time – Natalie Pereida, LA City, to be contacted and added

Motion to approve the amended recommendations.

Passed unanimously.

FACCC Budget for 2008-09

Bill Hewitt

Hewitt called the Board into closed session to review the FACCC budget, including staff compensation.

Hewitt reported that in closed session, the Board approved the FACCC Budget for 2008-09.

Richard Hansen, Secretary

Approved by the FACCC Board of Governors and FACCC Board of Directors October 3, 2008.

(date)

(signature)