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## **Committee Descriptions**

### **Contact Natalie Devlin: (916) 447-8555**

#### **Communications:**

Serves as the editorial board for *FACCCTS* Journal. As such, this committee works to develop issue themes, and solicits and writes respective articles. Committee members should have one or more of the following qualifications:

- Excellent communication and writing skills
- Excellent reviewing/editing skills
- Publishing or journalism experience, particularly on a peer reviewing team
- Ability to understand and evaluate complex articles.
- Authored or co-authored published articles

#### **Legislation and Advocacy:**

Proposes new legislation to the FACCC-BOG; analyze and propose positions on legislation; promote and organize FACCC's Lobby Day.

Committee members should have or develop:

- Interest or knowledge of the legislative process
- Ability to read and evaluate complex legislative language

#### **Membership Organizing:**

Develops strategic plan and marketing strategies on recruitment and retention of FACCC members. Faculty members with extensive contacts and those with business/marketing backgrounds are needed.

Committee members will:

- Recruit members on their campuses and others.

- Develop strategies and incentive plans to encourage other faculty to recruit members.

## **Nominations, Leadership Identification & Elections (NLIE):**

Identifies and facilitates the development of leadership criteria for the association; oversees FACCC's election process; develops ideas for promoting diversity within the association.

- Committee members serve as liaison to other FACCC committees to determine their volunteer needs.
- Each committee member will communicate with regional and campus contacts to identify a pool of qualified candidates for board and committee service.

## **FACCC Political Action Committee (PAC):**

Interviews and endorses candidates for Assembly and the State Senate; contributes money to political candidates; mobilizes FACCC members to engage in political action.

Committee members should be:

- Engaged in politics
- Willing to interview candidates for public office.

## **Part-Time Faculty Committee:**

Analyzes and recommends legislation affecting part-time faculty; organizes and presents workshops on part-time issues; and provides insight to the FACCC-BOG on specific part-time issues.

Committee members will:

- Be familiar with issues affecting part-time faculty
- Have an interest in networking with other part-timers throughout the state

## **Policy:**

Serves as "think-tank" for the FACCC EI Board of Directors; addresses broad policy issues, such as the Master Plan revision and accreditation

Committee members should:

- Possess a broad knowledge of community college issues, history, and policy
- Be willing to research and write

## **Professional Development:**

- Develops FACCC and FACCC Education Institute workshops and conferences
- Markets events to faculty; solicits presenters.
- Develops criteria for selecting faculty honorees; provides the FACCC-BOG with a list of candidates for each award along with recommendations on winners; and plans the annual awards reception at the FACCC Conference.
- Develops plans for a FACCC Scholarship Fund, mission, philosophy and strategic plan for funding and implementing the scholarship program

Committee members should:

- Have or develop a network of contacts to seek out excellent candidates for the various awards
- Enjoy planning special events for honoring colleagues
- Evaluate nominees for awards
- Be interested in faculty and staff development
- Be experienced in planning and organizing

## **Retirement:**

Proposes and analyzes legislation and develop policy on retirement issues.

Committee members should have:

- A deep interest and understanding of retirement issues
- Familiarity with the CalSTRS system and other retirement programs
- Ability to understand complex retirement issues

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