

Preparing for the Seminar

Participants are asked to prepare and bring the following to the seminar:



- **Personally Attempted Innovation and Success**—Approximately 50 copies of a *one-page* paper describing a personally attempted innovation or approach related to teaching and learning. The paper should include a brief description of the problems or circumstances that generated the attempt and a brief analysis of the reasons for its success.
- **Encountered Problem**— Approximately 50 copies of a *one-page* paper describing a problem in teaching, counseling and student learning that they have personally encountered.

The copies of these successes and problem papers will be distributed to all seminar participants. Please put your name, department, college, phone number and e-mail address on each page of your papers. The discussions at some of the small group sessions will center on the content of the above two papers. There is limited copying available at La Casa de Maria; therefore, please bring copies with you.

- **Teaching or Educational Approach, Tool or "Trick of the Trade"**—an approach, tool, or “trick of the trade,” homemade or commercial, which has enhanced your effectiveness as a teacher or faculty member. It need not be astounding, just effective. It should be able to be demonstrated in three minutes or less.
- **Influential Book**—Please bring a copy of a book that has been helpful or inspiring to you as an educator.

Music and Games

Participants are invited to bring non-electronic musical instruments or games for evening socials.

Supplies and Equipment

Basic seminar supplies such as writing pads, pens and pencils, and a folder will be provided for each participant. Basic office supplies, an overhead projector, flipcharts, and a VCR and monitor will also be available. Please bring any other necessary equipment.

Dress

Dress at the seminar and at La Casa de Maria is informal and casual. The climate tends to be mild and sunny, with cool evenings.