

# Committee Descriptions

You've taken the first step by becoming a FACCC member; now put your experience to work by volunteering your time on a committee. Committees are a fantastic way to get more involved and to meet like-minded colleagues.

**DEADLINE:** Please return the completed form below by **June 15** to Membership Director Evan Hawkins at [ehawkins@faccc.org](mailto:ehawkins@faccc.org). Committee terms begin July 1; forms returned after June 15 will be considered as committee positions become available during the year.

## LEGISLATION & ADVOCACY

Proposes new legislation to the FACCC Board of Governors; analyze and propose positions on legislation; promote and organize FACCC's Lobby Day. Committee members should have or develop:

- ✓ Interest or knowledge of the legislative process
- ✓ Ability to read and evaluate complex legislative language

## MARKETING

This committee serves as the means to achieve FACCC's marketing goals at the grassroots level. As such, committee members use social media, write opinion-editorial articles, hold forums on their respective campuses to discuss important faculty issues, and promote membership recruitment activities. Committee members should have one or more of the following qualifications:

- ✓ Excellent communication and writing skills
- ✓ Knowledge of and willingness to use social media (Twitter, Facebook, etc.)
- ✓ Solid understanding of marketing techniques and concepts
- ✓ People person
- ✓ Firm understanding of pertinent faculty issues

## MEMBERSHIP ORGANIZING

Develops strategic plan and marketing strategies on recruitment and retention of FACCC members. Faculty members with extensive contacts and those with business/marketing backgrounds are needed. Committee members will:

- ✓ Recruit members on their campuses and others
- ✓ Develop strategies and incentive plans to encourage other faculty to recruit members

## FACCC POLITICAL ACTION

Interviews and endorses candidates for Assembly and the state Senate; contributes money to political candidates; mobilizes FACCC members to engage in political action. Committee members should be:

- ✓ Engaged in politics
- ✓ Willing to interview candidates for public office

## PART-TIME

Analyzes and recommends legislation affecting part-time faculty; organizes and presents workshops on part-time issues; and provides insight to the FACCC BOG on specific part-time issues. Committee members will:

- ✓ Be familiar with issues affecting part-time faculty
- ✓ Have an interest in networking with other part-timers throughout the state

## POLICY

Serves as "think-tank" for the FACCC EI Board of Directors; addresses broad policy issues, such as the Master Plan revision and accreditation. Committee members should:

- ✓ Possess a broad knowledge of community college issues, history, and policy
- ✓ Be willing to research and write

### PROFESSIONAL DEVELOPMENT

The professional development committee develops and markets FACCC and FACCC Education Institute workshops and conferences, oversees and implements annual faculty awards and ceremony, and develops plans for the FACCC Scholarship Fund. Committee members should:

- ✓ Have or develop a network of contacts to seek out excellent candidates for the various awards
- ✓ Enjoy planning special events for honoring colleagues
- ✓ Be interested in faculty and staff development
- ✓ Have experience in planning and organizing

### PUBLICATIONS

The publications committee serves as the editorial board for the FACCTS journal. As such, this committee works to develop issue themes, solicits articles, and sometimes writes respective articles. Committee members should have one or more of the following qualifications:

- ✓ Excellent communication and writing skills
- ✓ Excellent reviewing/editing skills
- ✓ Publishing or journalism experience, particularly on a peer reviewing team
- ✓ Ability to understand and evaluate complex articles
- ✓ Authored or co-authored published articles

### RETIREMENT

Proposes and analyzes legislation and develop policy on retirement issues. Committee members should:

- ✓ Have a deep interest and understanding of retirement issues
- ✓ Be familiar with the CalSTRS system and other retirement programs
- ✓ Have ability to understand complex retirement issues

✓ Yes! I am interested in serving on one of the following committees (list up to three choices):

1) \_\_\_\_\_ 2) \_\_\_\_\_ 3) \_\_\_\_\_

NAME  FULL-TIME  PART-TIME

COLLEGE \_\_\_\_\_ DISCIPLINE \_\_\_\_\_

EMAIL \_\_\_\_\_ OFFICE PHONE \_\_\_\_\_ CELL PHONE \_\_\_\_\_

PLEASE DESCRIBE YOUR INTEREST IN SERVING:

\_\_\_\_\_

HAVE YOU PREVIOUSLY SERVED ON THE FACCC BOARD OR COMMITTEE?  YES  NO  
IF SO, PLEASE LIST \_\_\_\_\_

IF YOU REFERRED BY ANOTHER FACULTY MEMBER, PLEASE LIST THEIR NAME \_\_\_\_\_

\_\_\_\_\_

Please complete this form, save it to your desktop, and email it to [ehawkins@facc.org](mailto:ehawkins@facc.org). Or, print and fax the form to 916.447.0726.