



**Board of Governors/Board of Directors
Annual Retreat
Minutes**

**Sacramento
June 24-26, 2016**

Present: Morrie Barembaum, Douglas Dildine, Patricia Flores-Charter, Dennis Frisch, Deirdre Frontczak, Mary Ellen Goodwin, Sergio Guzman, Chris Halligan, Richard Hansen, Meredith Heiser, Kathy Holland, Debbie Klein, Mario Martinez, Natalina Monteiro, Peter Morse, Dean Murakami, Troy Myers, Sally Saenger, Shaaron Vogel, Adam Wetsman

Phone Presence: Cynthia Mosqueda (Advocacy & Policy Conference Discussion)

Absent/Unavailable: Teresa Aldredge, Donna Wapner

Staff: Matt Canty, Evan Hawkins, Janet Oropeza, Lidia Stoian, Austin Webster, Jonathan Lightman,

President Vogel called the meeting to order at 1:00 p.m.

Approval of Agenda

M/S/U Flores-Charter/Barembaum

Introductions

Board and staff introduced themselves.

Consent Calendar

The format of board agendas has changed beginning with this meeting. Jonathan and Shaaron went over the new procedure.

Passed unanimously

Ice Breaker

Board and staff asked questions of each other to learn more of each other.

Retreat Objectives

Shaaron Vogel/Jonathan Lightman

Shaaron explained retreat objectives i.e. how FACCC operates, where we want to go, the Strategic Plan, etc. Jonathan reviewed highlights of the year, future directions, strategic planning.

He presented four questions for the strategic plan:

- **How does it improve horizontal integration?**
- **How does it improve vertical integration?**
- **How does it further "faculty driven, professionally managed?"**
- **How can it be clearly and concisely communicated?**

A sheet was distributed on FACCC's historical accomplishments. All decades had items included except for the 60's. It was suggested that items be added to reflect this decade, including establishment of trustee boards.

President Vogel called for a 15 minute break.

Advocacy & Policy Conference

Rich and Cynthia called in by phone. Cynthia asked for feedback from the board on the conference.

- Structure
- Program
- Awards
- Student Participation

Structure (what is purpose of A&P and how would influence structure?)

Positive

Sunday/Monday – allows for Saturday board meeting

Can meet with legislators in session on Monday

Sunday could focus on "policy" part

Monday could be “advocacy”
Love presence of legislators on panels!

Negative

No Monday, no legislative visits
Don’t want to dishonor legislators who make selves available for visits
Love “All Committee” meeting on Saturday
Choice to come on 1-3 days?

Program

Positive

Honoring politicians/interacting with legislators
Interactive sessions
Want to engage students
Empowering for students, then better advocacy?
Faculty driven, student empowerment, collaboration between faculty & students
Dual role between insiders & outsiders
Drew many of us to FACCC
Statewide student, Senate representatives, faculty
Relevant topics!
Direct awardees to address relevant topics
Good time for putting our agenda on table

Negative

Faculty awards aren’t interesting to students?
State budget and students?
Student disengagement
Mental health breakout because something else → larger issues were important to audience
Same topics get old
Select awards/too many?
Contradiction in our purpose? (bottom-up v. top-down)
Pressed for time
More training about our ask – how do legislators think?

Recommendations

Students on planning committee?
Survey membership on important/interesting topics / access to info?
Active methods of presentation (train presenters) ex: “ask videos”
Be clear and precise about A&P expectations, goals, experience – our message, take-aways/outcomes for students, faculty & administrators

Awards

Positive

Legislative awards

For students present, legislative awards are inspiring!

Faculty awards are good for acknowledging our colleagues

Videos were a hit two years ago

Awardees bring a guest

Negative

Faculty awards were long for “outsiders” (students & faculty)

Better use of time?

Should be shorter

Too many awards?

Resources for appropriate time/place for awards?

Recommendations

Focus on future FACCC members/leaders

Single theme: all programming (awards, breakouts, “ask”) related to it (i.e. Equity)

Evening reception (last time this was tried poor attendance ☹) with wine ☺ for awards

Awards process should be re-examined?

Purpose for videos could be clarified for entertainment

Student Participation

Positive

LA, inland empire, San Diego, etc. – students loved it

De Anza/Foothill?

Faculty leaders can guide conversations when in same room – shared visits are positive if connected to FACCC

Faculty learn from our students

Faculty are here because of our students. They are our purpose. HMMM...

Opportunity for faculty to mentor students. We need to teach our students.

Negative

Some students not well received by legislators with own agendas

Students inappropriately asking staff for signatures

Faculty said never come back because of student role

Students were aggressive

Legislators expected full room, but students were doing own thing

Not universal support for faculty agenda (PT faculty office hours)

Don't want to cut students loose

Recommendations

Two different formats/sessions for students & faculty
Educate/train students & faculty – organize who speaks about what
Set parameters
Communication skills
Are lobbying efforts under FACCC?
Give students clear meeting time – follow through
John McDowell (LACCD) is offering to help FACCC with student involvement
Creative/interactive ways to engage students
Student Senate and Trustees become formal partners?

Motion to create planning committee devoted solely to Advocacy & Policy Conference, with representation of Professional Development Committee, Legislative Committee, and FACCC PAC.

M/S/U -- Heiser/Holland passed unanimously

Group Exercise

The group broke into four groups to come up with the following:

Five things you would never change about FACCC
Five things FACCC has never done (rated 1-5 practicality scale)

Never change

Group 1

Staff
A & P
Conferences and responsiveness to issues

Group 2

Conferences and policy forum
Vision and mission statements
Staff
Solely advocates for faculty

Group 3

Statewide membership solely focused on community college faculty
GTS
Communications
Collaborative advocacy with other groups
Staff

Group 4

Advocacy

A & P
Professional development
FACCC attitude
Solely advocates for faculty

FACCC has never done:

Group 1

FACCC wear
Opportunity for regional governors to take leaders to lunch
Campus liaisons with local communications
Keynote speaker at A & P - Tom Hanks
Southern California membership staff person

Group 2

Joint event with ASCCC
Fundraising outside membership
Joint event with League or Trustees on legislative issues or governance issues
Aggressive advertising

Group 3

Develop a fiscal policy for reserves
Host candidate debate at state level
Stage an event at Capitol i.e. sleep in for homeless students
Host presidential debate
FACCC stock for cc's

Group 4

Have part-time member on exec
Have huge conference with multiple groups
Female executive director
Have a fun retreat at a great place
Whole board goes to Washington DC

President Vogel recessed the board at 5:13 p.m.

June 25, 2016

Vogel reconvened the boards at 9:05 a.m.

With new board members arriving today, board and staff introduced themselves.

Bylaws Update

Rich noted there are several important updates for the FACCC bylaws. The EI bylaws need to be completely redone.

Revisions include:

- Changing the effective date of term service for governors-at-large, regional governors and governor for retired faculty to June 15.
- Also change the term effective date to June 15 for governors for part-time.
- The Executive Director shall not be a member of the board but shall be invited to attend and participate in both regular and special meetings of the Board except when the Board has voted to enter into a closed session pursuant to Article V, Section 6h, that excludes the participation of the Executive Director.
- Officers terms of office shall begin June 15.
- Officer candidates shall be nominated from present or former members of the Board of Governors.
- In case the position of Past President is vacated...by majority vote, shall name a former or present member of the Board of Governors to fill the unexpired term.
- The same revision applies in case there's a vacancy in the offices of Secretary, Treasurer or Part-Time representative.

Rich will check out how much bonding insurance is and possibly this will be removed.

Strategic Plan

Three outcomes

1. A functioning strategic plan
2. Goal teams formed and taking action
3. Stronger collaboration and teamwork

Two Broad Components of a Strategic Planning System

1. Creating the plan
2. Executing the plan

Four steps of the **CAPE** system

1. Champion
2. Assess
3. Plan
4. Execute

Mission, vision, and values statements need to be revisited soon.

Six Strategic Areas

1. Revenue generation - champion Rich Hansen; staff liaison Jonathan
2. Organizational administration - champion Shaaron Vogel; staff liaison Jonathan/Evan
3. Membership engagement - champion Troy Myers; staff liaison Evan
4. Communications - champion Kathy Holland; staff liaison Austin
5. Advocacy – champion Dean Murakami; staff liaison Matt
6. Professional Development - champion Cynthia Mosqueda; staff liaison Lidia

Overall strategic planning champion: Adam Wetsman

Eric went over the steps to be followed by each group to edit the strategic plan. The group then divided into groups.

President Vogel recessed the boards at 4:23 p.m.

June 26, 2016

President Vogel reconvened the boards at 9:08 a.m.

Board went into closed session on worker comp claim.

Board reconvened in open session.

Bylaws (continued)

Rich discussed amendments that were also mentioned on Saturday. Additional revisions include:

Responsibilities of the Regional Governors – serve as the coordinator of one of the regions defined in Article IV, Section 2, maintaining a communication network linking all colleges within the region.

Responsibilities of Governors for Part-Time – serve as the coordinator of part-time faculty in one of either of the three Northern or the three Southern regions defined in Article IV Section 2, maintaining a communication network linking all colleges within the respective north or south area.

Bonding – Rich to check into the cost of bonding and report back.

Audit – The President shall have the books of the Association reviewed annually ...unless the Board of Governors grants an exception by 2/3 majority vote.

Section 1. Annual Meeting

- a. Board of Governors. By recommendation of the Board of Governors, amendments may be presented at an Annual Meeting with ratification by a majority of those voting. Voting by proxy shall not be allowed; or
- b. Written Petition. By written petition at an Annual Meeting of at least fifty (50) regular members of this Association (including both full- and part-time members with an least five (5) from each of the six regions) with ratification by a majority of those voting at the next Annual Meeting. Voting by proxy shall not be allowed.

Section 2. Board of Governors. Amendments may be made with a 2/3 vote of the Board of Governors, provided the Association membership has been notified at least 30 days prior. Such amendments may be repealed by a majority of those voting at the next Annual Meeting.

The next step is to post these amendments online for 30 days and then will be brought back to the board at their next meeting for voting.

Approval of Meeting Calendar

Board meetings for the 2016-2017 year are as follows:

September 16	Sacramento
November 18	Mt. San Antonio College or other Ontario location
January 20-21	Chabot or Ohlone College (January 20 is Policy Forum)
March 4-6	Sacramento (coincides with Advocacy & Policy Conference)
May 12	Burbank
June 23-25	Sacramento vicinity (Board Retreat)

Passed unanimously

PAC Report

Chris Halligan

Christopher Halligan delivered the annual FACCC PAC report. He explained that FACCC PAC had a good track record in the primaries. The PAC breakfast at the A&P was one of the best ever. He also noted they had successful receptions at both the State Democratic and Republican conventions. It was noted that no Democratic Party members will term out in 2018. It was recommended board members attend the conventions if they are within geographical limits.

President Vogel called for a short break.

NLIE Recommendations for Committee Assignments

Kathy Holland

Kathy reviewed the recommended members for committee assignments next year. It was noted that we received members from campuses we don't normally hear from. Executive Committee liaisons, which are assigned by the Executive Committee, have not been named yet.

Passed unanimously

Financial Administration

Motion to alter cycle of fiscal review/audits for 2016-17 by advisory vote.

Passed unanimously

Approval of Budget

Budget passed

Determination of Dues

Jonathan reviewed task force discussions on dues assessment. Goal is to not return to the membership more than once per decade. Overall recommendation was \$3 per month increase for f/t faculty and associate member; \$2 per month for p/t, each on a \$10-month basis.

Motion was made to change full-time dues to \$21/month and \$7/month for part-time. Contract campuses will be dealt with later as they are negotiated rates (idea is to seek proportionate increases). Executive Director to notify members.

M/S Morse/Holland passed unanimously

Issues: Where Are We Headed

Accreditation

Concern is Chancellor's Task Force has published a comprehensive report but the question remains if colleges will continue with ACCJC. There is possibility of moving to a different accreditor that also accredits four-year institutions. New system chancellor will be important to this discussion, as are CEO working groups (one on improving current process; second on finding a new accreditor).

Jonathan noted a possible action plan - work with faculty partners, work with student partners, meet with Larry Galizio. There should also be a meeting with the chancellor's office. Fundamental - work with CCSF to meet and how to be supportive. Also a trip to Compton. Need to communicate to legislative leaders that the Department of Ed is reviewing status of ACCJC. (Possibly invite Richard Mahon to a board meeting). Send a letter to Department of Ed to expressing concerns re ACCJC.

Motion was made to pass the action plan to get ACCJC disaccredited.

Passed unanimously

FT/PT Faculty

Information item we were successful in getting \$3.6 million for part-time office hours. FACCC-sponsored AB 2069 (Medina) on district disclosure of p/t office hours has been approved by Senate Education Committee and is headed to Senate Appropriations Committee.

67% law changed to 75%? There has been very preliminary discussion on this topic in the FACCC Part-Time Committee. Before anything can move forward must have buy-in from other organizations (must be on the same page). Need to have preliminary phone call with CFT, CTA, CCCI, FACCC, Butte people, John Govsky, and any other interested parties. Needs to be tied to full-time hiring and ACA. Must be a slow process--possibly a two year bill.

Motion to approve next step in process is a conversation with faculty groups and try to get a coalition including part-time and full-time faculty and come back to board with proposal.

Passed unanimously

Enrollment Trend/Student Success

Academic standards for BOG waivers are kicking in. This needs to be discussed with legislators (perhaps examine for legislative introduction next year).

Evaluation of Retreat

Shaaron reminded everyone to stay in touch with their committee teams. If there is a problem, let Shaaron know right away.

Meet with your teams

GTS is scheduled and has three slots open.

Motion to adjourn at 1:42 p.m.

Halligan/Flores-Charter

Mario Martinez, Secretary

Approved by the FACCC Board of Governors and FACCC Education Institute Board of Directors September 16, 2016.

(date)

(signature)